

managing risk with responsibility

Aston A. Henry, Task Assigned Director Risk Management Department		Telephone: Fax:	754 321-1900 754 321-1917
May 6, 2013	Signature on File	For Custodial St	upervisor Use Only
TO:	Jonathan Williams, Principal Northeast High School		ues Addressed ues Not Addressed
FROM:	Robert Krickovich, Coordinator I, LEA Facilities Design and Construction		
SUBJECT:	Indoor Air Quality (IAQ) Assessment		

On April 18, 2013, I conducted an assessment at **Northeast High School**. Attached are findings and recommendations for further assessment, remediation, or corrective actions needed.

The IAQ assessment did identify one or more existing conditions impacting IAQ and has generated appropriate work orders to correct deficiencies in systems and maintenance that could contribute to decreased indoor air quality. At the time of the assessment, these concerns were not an immediate health or safety concern to building occupants. However, due to individual sensitivities and predisposing health factors, it is possible that some building occupants may elicit a health response to agents and / or conditions identified during the evaluation. Therefore, to further improve IAQ, prevent development of future IAQ-related problems, and to reduce the potential for IAQ-related complaints by building occupants, the IAQ Assessment Team recommends appropriate follow up of each item identified and listed in the attached evaluation.

Please ensure that your Head Facilities Serviceperson receives a copy of this correspondence so that the recommendations requiring their attention can be addressed. In an attempt to separate IAQ issues from general maintenance items, the attached assessment may contain direction for site based staff to generate a work order through COMPASS. Within two weeks a representative from the Custodial/Grounds Department will conduct a follow-up visit to ensure that all site based custodial issues have been appropriately addressed.

Should any questions arise, or if the current concerns continue after the attached recommendations have been addressed, please feel free to contact us at 754-321-1907.

cc: Shelley Meloni, Task Assigned Chief Facilities & Construction Officer, Facilities & Construction Mark Dorsett, Manager, Zone 1, Physical Plant Operations Division Roy Norton, Manager, Custodial/Grounds, Physical Plant Operations Division Aston Henry, Supervisor, Risk Management Sonja Coley, Senior Project Manager, Facilities Design and Construction Broward Teachers Union Federation of Public Employees

RK/tc Enc.

IAQ Assessment							
Nort	heast High Evaluation Dat	te April 18, 2013	Time of Day	2:00			
Outdoor Conditions Temperat	ture 89.9 Relative	e Humidity 55.0	Ambient CO2 4	63			
FishTemperatureRar40171.272 -		Range CO ² % - 60% 673		2			
Noticeable Odor No	Visible water damage / staining?	Visible microbial growth?	Amount of material affected				
Ceiling 2' X 4' Lay in	Yes	No	6 stained tiles				
Walls Plaster Floor Carpet	No	No					
Ceiling Clean Yes Walls Clean Yes Flooring Clean Yes	HVAC Supply Grills Clean Inside of Supply Duct Clean	Yes	HVAC Return Grills Clean Inside of Return Duct Clean	Yes			
Room Surfaces No	Ceiling at Supply Grills Clean	Yes	Ductorcan				
Trash RemovedYesSigns of PestsNoRoom ClutteredNo	Exhaust Fans Working Drain Traps Wet Food if Stored in Room is in Sealed Containers	N/A N/A N/A	Unapproved Chemicals / Cleaners in Room Air Fresheners in Room	No No			
	FISH 404		Mechanical Room Clean	Yes			
Filters Installed Properly Yes Condensate Pan Clean Yes	1	Yes	Inside of HVAC Unit Clean	Yes			
Pollutant Sources Near Air	Outside of Room Drive way	▼ ▼	Fresh Air Intake Free of Obstruction				
Observations Media Center - 6 stained ceiling t							
12 cloth bound Oxford English Dictionaries with spotty microbial growth on covers - some paperback books have yellow spotty growth on pages.							

Corrective Actions to be Completed by Site Based Staff

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Thoroughly clean all surfaces	▼
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Corrective Actions to be Completed by PPO

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